

KEY LARGO FIRE RESCUE AND EMS DISTRICT FY 2018-2019 PROPOSED BUDGET

REVENUES

<i>Prior Year Millage Rate:</i>	1.0000
<i>Roll- Back Rate:</i>	0.9446
<i>Taxable Value</i>	3,344,067,781
<i>Millage Rate :</i>	1.0000
<i>% over roll-back rate</i>	5.86%

Ad Valorem Taxes (97% collection rate)	\$ 3,243,746
Intergovernmental Revenue - Monroe County - Contribution for Capital Infrastructure (\$150,000 for capital outlay)	150,000
AFG Grant - Communications Equipment Grant (not yet awarded) (grant funding anticipated, can't purchase items unless grant is received)	133,265
SAFER Grant - Personnel Year #1 (3 year term 75% funding provided year 1 & 2, 35% funding year 3)	160,614
Interest Income	12,000
Total Revenues	\$ 3,699,625

UNASSIGNED FUND BALANCE OCT 1, 2018	1,036,656
COMMITTED FUND BALANCE TRAUMA DISTRICT OCT 1, 2018	242,760
COMMITTED FOR VEH REPL FUND BALANCE OCT 1, 2018	100,114
TOTAL REVENUES, FUND BALANCES AND OTHER FINANCING SOURCES	\$ 5,079,155

EXPENDITURES

Key Largo Fire/EMS District Board

Operating Expenditures	\$ 320,042
Reserve Transfers	200,000
Subtotal District Board	\$ 520,042

Key Largo Fire & Rescue

Operating Expenditures	\$ 1,720,229
Capital Outlay	256,783
Subtotal Key Largo Volunteer Fire Department	\$ 1,977,012

Key Largo Ambulance

Operating Expenditures	\$ 646,208
Capital Outlay	198,928
Subtotal Key Largo Volunteer Ambulance Corp.	\$ 845,136

Total Expenditures & Transfers	\$ 3,342,190
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FUND BALANCE

UNASSIGNED FUND BALANCE SEPT 30, 2019	1,406,591
COMMITTED FUND BALANCE TRAUMA DISTRICT SEPT 30, 2019	230,260
COMMITTED FOR VEH REPL FUND BALANCE SEPT 30, 2019	300,114
TOTAL EXPENDITURES & FUND BALANCES	\$ 5,079,155

KEY LARGO FIRE RESCUE AND EMS DISTRICT
FY 2018-2019
BUDGET DETAILS - FIRE DEPARTMENT

Department: 1250 Key Largo Volunteer Fire Department
Exp Transaction Code 522 (except as indicated below)

Acct #	Computation / Explanation	FY 18-19 Proposed Budget	FY 17-18 Adopted Budget	FY17-18 Projected Actuals	Budget Increase / (Decrease)
120	Regular Salaries & Wages:				
	Administrative Stipend (\$500 per month 3- Full Time FF)	18,000	18,000	18,000	-
	Full-time firefighter II / EMT Station Officer / Driver Engineer (8 full-time)				
.02	(including holiday pay) - adding four additional paid positions & step	660,415	395,826	399,885	264,589
	<i>Total Regular Salaries & Wages</i>	678,415	413,826	417,885	264,589
121	Volunteer Pay:				
.01	Volunteer Chief's Reimbursement - Chief has declined	-	-	-	-
.02	Volunteer Assistant Chief's Reimbursement	-	-	-	-
	Volunteer firefighters (Station 24 and Station 25) \$83 per 12 hr shift (includes holiday pay) - based on projected for 17/18	245,000	331,126	241,128	(86,126)
	<i>Total Volunteer Pay</i>	245,000	331,126	241,128	(86,126)
140	Overtime wages - based on projected fro FY 17/18 & 4 new full-time positions	90,000	54,200	98,322	35,800
210	Employer Payroll Taxes @ 7.65% of Pay	77,526	61,135	57,936	16,391
220	Retirement Plan - 401(k)	27,702	20,000	10,543	7,702
230	Life & Health Insurance				
	Medical/Dental/Vision/Life Insurance for (8) Full Time Employees - increased to 12 employees @ \$500/mo. Each	72,000	48,000	35,733	24,000
240	Worker's Compensation	37,412	26,000	27,800	11,412
250	Unemployment Tax	750	1,000	471	(250)
312	Professional Services:				
	Grant Writing Services	2,500	-	1,900	2,500
	Firefighter Annual Physicals	20,000	20,000	13,745	-
	Background Checks, drug testing - about \$75 per new person	1,850	2,000	576	(150)
	<i>Total Professional Services</i>	24,350	22,000	16,221	2,350
314	Legal Services (Requires District Board Approval)		-	-	-
320	Accounting Fees - based on projected amount and annual rate increase	18,750	16,000	16,936	2,750
400	Travel & Per Diem - (Greater FL Fire School, etc.)	7,500	7,000	7,556	500
410	Phones, Television & Internet (Station Phones, Cell Phones, Air Cards)	13,000	13,000	12,254	-
411	Advertising - based on projected	1,000	600	876	400
412	Postage & Freight	750	750	368	-

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430	Utilities				
.01	Electric	26,000	31,000	22,713	(5,000)
.02	Water	12,500	12,500	7,723	-
.03	Fire Hydrant Maintenance (@ \$ 50 per hydrant, 184 hydrants) plus 17 new hydrants	10,050	9,200	10,000	850
.04	Propane Gas	500	750	282	(250)
.07	TV Service - based on projected	4,700	4,380	4,591	320
	<i>Total Utilities</i>	53,750	57,830	45,309	(4,080)
440	Rent & Leases:				
	Station 24 Copier/Scanner/Fax Lease -based on projected - more printing	5,500	4,500	5,309	1,000
	Oxygen Tank Rental - based on projected	500	1,500	355	(1,000)
	Annual Lease Payment - DEP Station 25 Property	300	300	300	-
	Red Alert Incident Reporting Program support and maintenance	4,500	4,200	3,896	300
	Software - Fire Manager Scheduling and Time & Attendance Software	2,500	2,500	2,500	-
	<i>Total Rent & Leases</i>	13,300	13,000	12,360	300
450	Risk Management				
	Package Policy (Property, General & Mgmt. Liability, Portable Equip, Umbrella & Auto)	52,778	52,000	52,050	778
	Statutory AD&D	2,200	2,100	2,165	100
	Accident and Sickness	8,500	4,716	7,053	3,784
	Storage Tank Liability	1,500	1,643	1,238	(143)
	<i>Total Risk Management</i>	64,978	60,459	62,506	4,519
460	Repair & Maintenance: Equipment	15,000	8,200	24,027	6,800
	SCBA inspection & maintenance - reduced due to new SCBA warantee	2,250	6,500	6,500	(4,250)
	Tools & Equipment	3,500	3,500	3,500	-
	Ground Ladders inspection	2,400	2,400	2,400	-
	Hurst tools inspection and maintenance - reduced due to new Hurst warantee	3,495	5,100	4,592	(1,605)
	Cascade System Compressor inspection & maintenance	3,000	3,000	3,000	-
	Radio maintenance contract	4,300	4,300	4,248	-
	<i>Total R&M Equipment</i>	33,945	33,000	48,867	945

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461	Repair & Maintenance: Buildings & Grounds	20,000	20,000	33,957	-
	Station 24 & 25 Floor steam cleaning	3,100	2,000	3,100	1,100
	Tree Trimming and Lawn Service @ Stations 24 & 25 (\$350/month avg)	4,750	4,750	6,700	-
	Landscape Station 24 with low-maintenance plants	2,500	-	-	2,500
	Generator Preventive Maintenance Program	4,400	4,400	4,400	-
	Diesel fuel tank inspections both stations	1,600	1,600	1,600	-
	Plymovent Maintenance Plan - Station 24 & 25	3,000	2,750	2,765	250
	Elevator Maintenance Plan & Licenses	3,900	3,750	3,857	150
	<i>Total R&M: Buildings</i>	<i>43,250</i>	<i>39,250</i>	<i>56,379</i>	<i>4,000</i>
462	Repair & Maintenance: Vehicles - two new Engines	45,000	45,000	65,673	-
	Aerial Truck Inspecting and Testing	2,000	1,750	-	250
	<i>Total R&M Vehicles</i>	<i>47,000</i>	<i>46,750</i>	<i>65,673</i>	<i>250</i>
470	Printing and Binding	100	100	-	-
490	General Departmental: General Office & Administrative Costs				
.04	Key Largo Wastewater District Assessments	20,357	2,688	2,635	17,669
.05	Other including Recruitment & Retention	2,000	2,000	338	-
.06	Computer / IT Services	5,000	3,000	4,150	2,000
	<i>Total General Departmental</i>	<i>27,357</i>	<i>7,688</i>	<i>7,123</i>	<i>19,669</i>
491	Training - Instructor Fees, Education, Student Text and Fire Prevention				
.01	In-house training courses (Outside/In-house instructors/vendors) - Pump Ops,	5,000	6,400	5,659	(1,400)
.02	Out of area training - Ladder Operations, Hazmat Tech., TRT	12,075	15,020	-	(2,945)
.03	Fire Prevention (KLVFD Only) - Fire Safety Demonstrations at School	4,000	3,500	3,500	500
	Fire Prevention & Safety Project (grant funding anticipated, if grant is not received this can't	-	22,936	-	(22,936)
.04	Seminar Fees & Education & Text Books & Expo Trainings	8,300	11,560	2,177	(3,260)
.05	KAPLAN online education (60 firefighters)	4,500	4,500	4,500	-
	<i>Total Training</i>	<i>33,875</i>	<i>63,916</i>	<i>15,836</i>	<i>(30,041)</i>
510	Office Supplies	3,500	3,500	3,847	-
520	Operating Supplies				
.01	Fire Ground Safety (highway vests, cones, etc.)	1,250	1,500	1,147	(250)
.02	Daily Operating/Maintenance Supplies	12,500	9,500	11,402	3,000
.03	Medical Supplies & Equipment	8,000	7,000	9,070	1,000

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520	Operating Supplies (continued)				
.05	Station Cleaning/Housekeeping Supplies	5,500	6,000	4,548	(500)
.06	Firefighting Gear - (including helmets, gloves, hoods, boots, coat & pants) 11	24,750	36,297	36,297	(11,547)
.07-1	Clothing, Apparel - Pants, extrication gloves, tee shirts, etc.	7,000	7,750	6,663	(750)
.08	Fire fighting Foam or suppression agent	13,000	10,750	11,490	2,250
	<i>Total Operating Supplies</i>	72,000	78,797	80,617	(6,797)
521	Fuel: Gasoline (for portable equipment)	100	200	50	(100)
522	Fuel: Diesel	27,000	24,000	25,435	3,000
540	Dues, Subscriptions and Publications (webhosting hub & backup & Sonic Wall)	1,500	1,500	869	-
630	Capital Outlay: Infrastructure Improvements - Fire Hydrants				
	\$150,000 from Monroe County ILA	150,000	150,000	150,000	-
	<i>Total Capital Outlay: Infrastructure Improvements - Fire Hydrants</i>	150,000	150,000	150,000	-
620	Capital Outlay: Building & Grounds				
	Air Conditioner	-	-	9,100	-
	Paint Station 24 in FY 2018 & 25 in FY 20019	14,500	16,120	15,260	(1,620)
	Lettering & Emblem for Station 24	6,000	-	-	6,000
	Gate replacement for Station 25	-	2,500	-	(2,500)
	<i>Total Capital Outlay: Building</i>	20,500	18,620	24,360	1,880
640	Capital Outlay: Equipment				
	15 Spare SCBA Bottles - 15 in FY 18/19 & 10 in FY 19/20 (\$1130.25 ea) & 10 paid-staff SCBA masks (\$310)	20,100	-	-	20,100
	SCOTT SCBA - voice amp for mask - 6 at \$731.40 ea	4,388	-	-	4,388
	SCOTT SCBA fit-test computer and mask interface - annual testing required	10,650	-	-	10,650
	Computer Server to replace Station 24's intermittent/failing server	2,750	-	-	2,750
	ToughBook - reserve incase one fails still can access software & pre-fire plans - includes licensing	5,600	-	-	5,600
	Hurst Equipment for Station 24 - no longer able to cut new car metals; for Station 25 - using Trauma District Funds	-	50,000	50,275	(50,000)
	Thermal Imaging Camera	-	5,535	5,535	(5,535)
	SCBA's & Tanks	-	275,000	275,000	(275,000)

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640	Capital Outlay: Equipment (continued)				
	Gym equipment @ both stations - 2 sets of free weights & rack	-	2,750	2,447	(2,750)
	Red Alert Incident Reporting Program - upgrade with pre-fire plan, GPS and CAD interface - module left out of purchase plus ToughBook licenses 1 @ \$450 ea	-	5,950	5,950	(5,950)
	Knox Box Keybox for trucks - 3 ea at \$580 to secure knox box key	-	1,940	2,368	(1,940)
	Bank charger for radio batteries in truck - E25	-	1,000	1,000	(1,000)
	ToughBook truck mounts - locking and securing in truck - 2	-	1,600	1,600	(1,600)
	Replace extrication air bags that are out of useful life span	8,550	-	-	8,550
	Rescue TeleCrib vehicle stabilizatin strut kit	4,545	-	-	4,545
	Ram Fan	4,750	-	4,750	4,750
	Monitor	-	-	2,734	-
	Intake Valve	-	1,700	1,525	(1,700)
	<i>Total Capital Outlay: Equipment</i>	61,333	345,475	353,184	(284,142)
641	Capital Outlay: Vehicles	-	525,000	523,284	(525,000)
642	Capital Outlay: Small Tools & Equipment				
	Various Tools, Equipment, Hose, etc. Costing >\$1,000 but < \$ 5,000 per each	24,950	14,500	14,500	10,450
805	Upper Keys Honor Guard				
.01	Uniform for 1 member	919	919	-	-
.02	Flags/Poles/Pendants	300	300	-	-
.03	Training	1,000	1,000	-	-
.04	Travel	2,200	2,200	630	-
	<i>Total Upper Keys Honor Guard</i>	4,419	4,419	630	-
		1,720,229.00	1,449,046.00	1,369,530.00	271,183.00
		256,783.00	1,053,595.00	1,065,328.00	(796,812.00)
		1,977,012.00	2,502,641.00	2,434,858.00	(525,629.00)